



Exhibitor Agreement

May 7-8, 2027

Owensboro Convention Center

Return this agreement with payment to the Owensboro Convention Center.

Company: _____ Representative: _____

Street: _____ City: _____ State: _____ Zip: _____

Phone: _____ E-mail: _____

Website: _____ Signature: _____ Date: _____

Booth Package Selection

Includes per booth: 8' back, 3' sides, 1 – 8' or 6' cloth and skirted table, 2 chairs, 1 small trash can, and exhibitor badges

Booth location is determined by the Event Manager.

Quantity	Items	Price (Per Item)	Total
_____	10'x10' Booth	\$190	_____
_____	Additional Booths	\$100	_____
_____	Corner Booth Add	\$25	_____
_____	Bulk Space (400 sq. ft.)	\$550	_____
Please indicate for Bulk Space: Square _____ or Line _____			

Quantity	Additional Items	Price (Per Item)	Total
_____	Chair	\$2	_____
_____	Table	\$10	_____
_____	Cloth and Skirted Table	\$25	_____
_____	Large Trash Can – Contact Event Manager		_____
_____	Electrical Services	\$45	_____
Additional Ampage Available Upon Request.			
Tax 6% (subject to change)			

6% Kentucky Sales Tax Applies to ADDITIONAL ITEMS ONLY

Total Cost _____

NOTE: Other exhibitor services may be ordered for an additional charge.

What Do You Plan to Exhibit?

- | | |
|---|--|
| ☐ Beadwork | ☐ Metalworking |
| ☐ Basket Weaving | ☐ Mosaic |
| ☐ Candle Making | ☐ Painting |
| ☐ Carpentry | ☐ Pottery |
| ☐ Clothing | ☐ Quilting |
| ☐ Crochet | ☐ Rug Making |
| ☐ Custom Foods | ☐ Scrapbooking |
| ☐ Embroidery | ☐ Silversmith |
| ☐ Floral Design | ☐ Soap Making |
| ☐ Furniture | ☐ Stone Carving |
| ☐ Glassware | ☐ Stoneware |
| ☐ Jewelry | ☐ Weaving |
| ☐ Knife Making | ☐ Wood Burning |
| ☐ Leather Crafting | ☐ Woodworking |
| ☐ Other: | |

Please Explain: _____

2027 Show Schedule (All times are Central)

Setup Hours: Thursday, May 6 10am-8pm
Friday, May 7 9am-Noon

Show Hours: Friday, May 7 1pm-8pm
Saturday, May 8 10am-7pm

Breakdown: Saturday, May 8 7pm-10pm

Payment Schedule

*1/2 Deposit must accompany this agreement

*Final Payment due Monday, April 19, 2027

Make Checks/Money Orders payable to the Owensboro Convention Center and return to:

Owensboro Convention Center
ATTN: Artisan Craft Expo Event Producer
501 W 2nd Street
Owensboro, KY 42301

To pay electronically, please contact our Finance Manager at Laurie.Evans@oakviewgroup.com to request a payment link



Card #: _____

Expiration Date: _____ Security Code: _____

Name On Card: _____

Amount Authorized to Charge: _____

The exhibitor listed on this document agrees to fulfill the full terms and conditions set forth in the agreement.

Rules and Regulations for the 2027 Artisan Craft Expo

1. The conditions set forth herein and conditions set forth in the Exhibitors Manual constitute the entire agreement between the parties and, except as contained herein, there are no representations or warranties, expressed or implied. Any changes in this agreement must be in writing and signed by both parties. Show Management reserves the right to render all interpretations and to establish further conditions as may be deemed necessary for the general success of the show. This Agreement shall be governed by the laws of the State of Kentucky applicable to contracts made and to be performed in such state, without regard to conflicts of laws principles.
2. Only exhibitors and exhibits pertaining to handmade/handcrafted arts & crafts products/services will be allowed to rent space at this Show. Show Management reserves the right to decline, prohibit or expel any exhibit which in its judgment is out of keeping with the theme, character, and general well-being of the Show, this reservation being all inclusive as to person, companies, things, printed matter, product, conduct, etc.
3. Distribution of advertising material and exhibitor solicitation of any sort shall be restricted to the exhibitor's booth. Exhibitor's display or product may not extend beyond the limits of the exhibitor's booth and no part of any exhibit or product may extend into any aisle. No exhibitor shall so arrange his exhibit as to obscure or prejudice adjacent exhibitors in the opinion of Show Management. Special exceptions are given for displays that must conform to setups that require other than traditional booth design. No exhibitor shall assign or sublet any part of his assigned space.
4. The selling of chances during the Show by paying or nonpaying exhibitors is strictly forbidden. Exhibitors may offer a free door prize or prizes of their products or service to Show patrons wishing to register at the exhibitor's booth. Nonprofit organizations may sell memberships i.e.: hat or tee shirt with nonprofit group's name and logo. Promotional items with the name and/or logo of the exhibitors may also be given away at no cost.
5. Signs, literature, & sales must be restricted to the product(s), or service(s) being displayed at the Show. Any signs or literature other than those being displayed must be reviewed by Show Management and approval given before display at the Show. No selling and/or advertising of other vendor's product/services, see Show Manager with any questions.
6. Exhibitors shall fully abide by, conform to and comply with, and shall cause every person under its direction or control who is connected with the performance of any aspect of this Agreement to fully abide by, conform to and comply with all applicable laws, rules, regulations and ordinances of the United States of America, the State of Kentucky, the City of Owensboro, the County of Daviess and their respective agencies, as well as all rules, regulations and policies of Licensor for the use, occupancy and operation of the Premises. Exhibitor agrees to pay promptly all taxes assessed on its activities at the Show hereunder, including any sales tax on the payment of fees hereunder (which shall be in addition to the amounts due hereunder).
7. Cancellation Fees: In the event a vendor cancels after Friday, April 23, 2027, 100% of any deposits or full payments made will be non-refundable.
8. A \$75 charge will be assessed for all checks received with insufficient funds. Issuer must also pay any fees or finds associated with checks with insufficient funds.
9. Exhibitor hereby agrees to indemnify, defend, and hold harmless the Owensboro Convention Center, Global Spectrum LP and the City of Owensboro, and their respective officials, officers, directors, agents, employees, successors and assigns from and against any and all claims, damages, expenses, costs (including, without limitation, reasonable attorneys' fees) and liabilities (collectively, "Claims") arising or alleged to arise from (i) any breach of this Agreement by Exhibitor, (ii) any alleged or actual violation or infringement by Exhibitor or its employees, agents or contractors of any copyright or other intellectual property right of a third party in connection with the Event or activities occurring at the Event, (iii) the use of occupancy of the Center by Exhibitor, its employees, agents, contractors, exhibitors, invitees, guests or patrons, and (iv) the acts or omissions, or violation of any applicable law, rule, regulation or order, of or by Exhibitor or any of its employees, agents, contractors, exhibitors, invitees, guests or patrons. Notwithstanding the foregoing, the obligations of Exhibitor in this paragraph shall not apply to the extent the Claims or Costs arise out of the gross negligence or intentional misconduct of Show Management, Global Spectrum LP, City of Owensboro or its employees or agents.
10. ***Exhibitors may choose to carry their own insurance, and it is suggested, but no longer required by the promoter.*** The Show Management and the Facility are not responsible for the safety of properties of the exhibitor, its officers, agents, or employees from theft, damages by fire, accident or any other cause whatsoever. Attention is called to the necessity for insurance covering all risks (liability, fire, theft, damage, vehicle, etc.) on your exhibit from the place of shipment to the exhibition facility and return, including the period during which the materials remain in the exhibition.
11. It is agreed that if the exhibitor fails to comply in any respect with the terms of this agreement, the Show Management shall have the right without notice to the exhibitor, to sell or offer for sale the exhibit space covered by this agreement; said exhibitor to be liable for any deficiency, loss or damage suffered by the Show by reason of the premises stated, which loss or damage the exhibitor agrees to pay the Show upon demand, together with reasonable expenses and costs incurred by reason thereof. It is further agreed that actual occupation of the exhibit space by an exhibit is of the essence thereof and that should the Show be unable to effect the sale of the space as herein provided, the Show Management is then expressly authorized to occupy or cause said space to be occupied in such manner that it may deem to be in the best interest of the Show, without any rebate or allowance whatsoever to the original exhibitor.
12. Exhibitor agrees that whenever an attorney is retained by Show Management, to represent the interest of Show Management in any civil or criminal proceeding, arbitration or mediation hearing, arising out of the terms of this Agreement or any disputes regarding payment due, contract view differences, participation difficulties, or any other legal action, all attorney and court fees (both Show Managements and Exhibitor's) shall be payable by the Exhibitor.
13. Sponsors or Show Management will not be liable for the fulfillment of this contract as to the delivery of exhibit space if a Force Majeure Event is declared. The term "Event of Force Majeure" shall mean any and all acts of God, strikes, lock-outs, other industrial disturbances, acts of the public enemy, laws, rules and regulations of governmental or quasi-governmental entities, wars or warlike action, arrest or other restraint of government (civil or military), blockades, insurrections, riots, vandalism, terrorism or terrorist threats, epidemics, lightning, earthquakes, hurricanes, storms, floods, washouts, fire or other casualty, civil disturbances, explosions, breakage or accidents to equipment or machinery, threats of bombs or similar interruptions, confiscation or seizure by any government or public authority, nuclear reaction, radioactive contamination, accidents, or any other causes, whether of the kind herein enumerated or otherwise that are not reasonably within the control or caused by the party claiming the right to delay the performance on account of such occurrence; provided, however, in no circumstances shall the monetary inability of a party to perform any obligation contained in this Agreement be construed to be an Event of Force Majeure.
14. Show Management shall have the full power in the interpretation and enforcement of all rules and regulations contained herein and the power to make such amendments thereto, and such further rules and regulations as it shall consider necessary for the proper conduct and success of the Show.
15. No food sales or food demonstrations are allowed without the proper clearance and approval from Show Management. Exhibitors must have permits required by state and local government agencies.
16. Vendors must participate in the entire duration of the show days and times.